

24 JAN 1968



MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Deputy Director for Support

SUBJECT : 1968 Accountants Award - Federal Government
Accountants Association of Washington

REFERENCE : Letter to Honorable Richard Helms from
William J. Powell, President, Federal
Government Accountants Association of
Washington, dtd 7 December 1967

1. This memorandum transmits for your signature a reply to referent letter which invited us to nominate a candidate for the 1968 awards program of the Washington Chapter of the Federal Government Accountants Association.

STATINTL 2. I sent you and the four Deputy Directors a memorandum in June 1967 requesting nominations for the Agency's Public Service Awards Program. [redacted], Chief of the Audit Staff was selected as the nominee for this Agency. Mr. Earman, in consultation with members of his staff, has now concluded that it was not possible to list in detail specific achievements by [redacted] to show that he fully meets the criteria for this award. In view of this decision, the Agency has no candidate to nominate for the 1968 Accountants Award. STATINTL

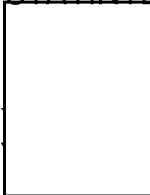
3. It is recommended that you sign the attached letter advising Mr. Powell that the Agency will not nominate a candidate this year.

A [redacted]
Emmett D. Echols
Director of Personnel

STATINTL

Att

STATINTL



DD/S 00-0-0-0
ER 67-57141

Mr. William J. Powell, President
Federal Government Accountants
Association of Washington
P. O. Box 423
Washington, D. C. 20044

Dear Mr. Powell:

Mr. Helms asked me to acknowledge your letter dated 7 December 1967 and to thank you for your invitation to participate in the 1968 awards program of the Federal Government Accountants Association of Washington.

After careful consideration we have determined that the Agency has no suitable candidate to propose for this year's award. We hope to be able to nominate an outstanding employee next year.

The Association is to be commended for its program of public recognition for outstanding Federal employees.

Sincerely,

SIGNED

L. K. White
Executive Director

STATINTL
24 JAN 1968

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for Director of Personnel

Concur:

Deputy Director for Support

STATINTL

FEDERAL GOVERNMENT ACCOUNTANTS' ASSOCIATION OF WASHINGTON

Founded September 14, 1950

P. O. BOX 423

WASHINGTON, D. C., 20044

Executive Registry

67-5716

DEC 7 1967

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Assistant Treasurer
Audrey Dysland (Mrs.)
Treasury Department

Assistant Secretary
John W. Huttel
Post Office Department

Honorable Richard Helms
Director of Central Intelligence
Washington, D. C. 20505

Dear Mr. Helms:

The Washington Chapter of the Federal Government Accountants Association is pleased to announce that it is again sponsoring its annual awards program. For the past eight years, we have been honoring government employees who have made outstanding contributions to the improvement of financial management in their respective agencies. Through our awards program, we hope to stimulate interest in accounting as a professional career in the Federal Government.

We are soliciting nominations for these awards and welcome your nominations. Agencies may use their existing awards program in making nominations for our awards. Nominations should be sent to Mr. Arthur L. Litke, Chairman, Committee on Cooperation with Government Agencies, Washington Chapter, Federal Government Accountants Association, c/o Federal Power Commission, 441 G Street, N. W., Washington, D. C. 20426. Nominations are due on January 26, 1968.

A description of the program and the criteria for nominations are enclosed. Any questions concerning the program should be addressed to the Committee on Cooperation with Government Agencies to the above address or call IDS 129, extension 5153.

Your past cooperation and attention to this program is appreciated and we are looking forward to receiving your nominations.

Sincerely yours,

William J. Powell
William J. Powell
President

Enclosure

ILLEGIB

AN ORGANIZATION DEVOTED TO THE IMPROVEMENT OF FINANCIAL MANAGEMENT IN THE UNITED STATES GOVERNMENT

Federal Government Accountants Association
Washington Chapter
Annual Awards Program

1. Purpose. The purpose of the Federal Government Accountants Awards Program is to accord special recognition of outstanding achievement in developing and improving financial management in the Federal Service through effective use of accounting as an integral element thereof, and to stimulate interest in accounting as a professional career in the Federal Government.
2. Type of Award. The awards will be honorary in recognition of creative efforts and important contributions toward Federal financial management objectives. Recognition will be given by the awarding of scrolls to outstanding individuals, or groups, who meet the standards stated in these rules and guidelines. From those nominated by the agencies, selections for the awards will be made by the Awards Committee.
3. Awards Committee. The Awards Committee will be appointed by the President of the Washington Chapter.
4. Eligibility. Any member of the FGAA of Washington or any person in the Washington Metropolitan Area who was employed in the Federal Service at the time the work being recognized was performed will be eligible for consideration for an Award. The individual must have a record of exceptional competence, integrity and devotion to his field of endeavor and his achievement must constitute a notably outstanding contribution to financial administration, during the year immediately preceding January 26, 1968.
5. Area of Awards. Nominations for awards are requested (see item 7) in the area of financial management as determined by the Awards Committee. This area may include, but is not limited to such activities as:
 - a. Accounting systems
 - b. Auditing
 - c. Accounting operations
 - d. Programming, Planning and/or Budgeting
 - e. Financial reporting
 - f. Automatic data processing
 - g. Financial management training
 - h. Performance and productivity accounting

6. Guidelines and examples of Achievement to be Considered. In selecting candidates for nomination, agencies should consider accomplishments made to implement financial management legislation designed to improve management planning and control techniques and, through better use of information, has resulted in more efficient and economical operations. Examples:

a. Developed a single integrated financial management system, based on a framework of planning and control by activity and area of responsibility, and utilizing costs as a basis of control at operating levels in tandem with fund management and control only at appropriately higher levels.

b. Conducted a complete functional analysis of agency operations, resulting in an approved activity account structure, by organization unit, for common use in program planning, budget formulation, presentation, and execution; and identification of related quantitative data for regular use in projection and performance evaluation.

c. Developed and documented an accrual accounting system in conjunction with or in contemplation of internal cost-based budgeting, designed to serve through effective reports the informational needs of an existing or planned integrated financial management system.

d. Developed and initiated a comprehensive system for the overall audit of major agency-wide programs.

e. Initiated or developed an automatic data processing system to meet the agency's financial and statistical reporting needs.

f. Developed a comprehensive financial management training program.

g. Conducted a comprehensive financial management study which resulted in the establishment of more efficient and effective management.

7. Nominations. Each nomination should be supported by a written justification which should cite specific examples and details. The supporting data should be limited to facts, insofar as possible, rather than opinions or conclusions and should not exceed two typewritten pages. The nomination should include the nominee's name, position, title and grade, organizational location, residence or post office address, education, degrees received and any other pertinent information. Agencies should feel free to use their existing awards program when selecting nominees.

All nominations must be in the hands of the Committee by January 26, 1968, mailing address as follows: Mr. Arthur L. Litke, Chairman, Committee on Cooperation with Government Agencies, Washington Chapter, Federal Government Accountants Association, c/o Federal Power Commission, 441 G Street, N. W., Washington, D. C. 20426.

8. Presentation. The awards will be presented publicly at the Biennial Conference Banquet in February 1968. The award winners will be guests of honor. As much publicity as possible will be given Award Winners.

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Remarks:

The Special Awards Committee of the Washington Chapter nominated Mr. Fuchs for the Distinguished Leadership Award instead of considering him for the Accountants Award. This should be considered when writing paper.

STATINTL

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2-61

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